



# Huntington Vacuum Products

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PG. 1 of 2

## RETURN MATERIALS AUTHORIZATION

Date: \_\_\_\_\_

Customer: \_\_\_\_\_

Included with this RMA form is the Health and Safety Form (page 2) that must be completed before Huntington Mechanical Laboratories, Inc. can authorize return of a product for any reason. If a product has been in contact with hazardous materials it must be decontaminated and certified safe before it is returned. It must also be free from any visible residue. Please fill in the information indicated in the boxes immediately below and explain in as much detail as possible the reason you are returning the product. Please email or fax this RMA/H&S form to us at the address or number listed above. This information is necessary for us to complete the return authorization.

QTY.	P/O #	S/O #	S/N #	P/N #	DESCRIPTION

Reason for Return: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Upon completion of this form (parts 1 and 2) Huntington will email or fax a Return Material Authorization (RMA#).

Please read the return instructions carefully. It is most **important that you put the RMA # clearly on the outside of the return package**. If this number is not visible the package will not be received and it will be returned at your expense, unopened.

Return address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Returning for:  Repair  Replacement  Credit\*  Other \_\_\_\_\_

\*Subject to restocking fee, if applicable.

